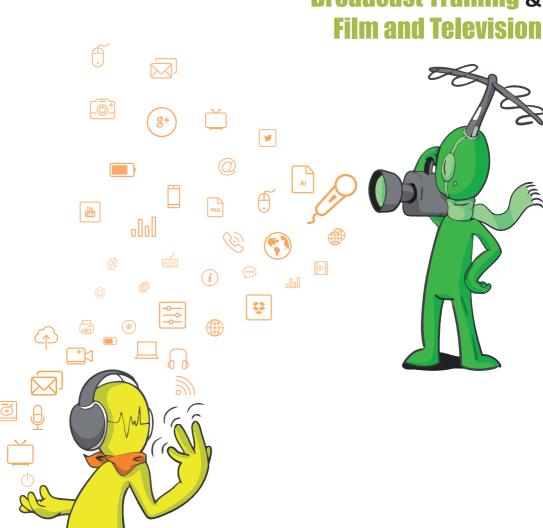


2019 Courses on offer in

Broadcast Training &





Radio Production Programmes

1. Short Course: News Room Skills

Description: This five (5) day course aims to sharpen news room freelancers and practitioners with vital skills in news room activities. As an introductory course, you will learn how to source and write news worthy stories, grow as a reporter; edit for the sound bite, package a current affairs feature and news presentation.

Who it's for: Anyone who is a freelancer or news room practitioner expected to write, package, source, interview and present news at a Community Radio Station.

Exit Level Outline:

Sourcing and Writing on Deadline (Individual news story; bulletins; package) Location Interviews (or Telephone)
Edit sound and Multi track packaging
News Presentation (recording the voice report, bulleting and package)

Pre-requisites:

- delegates must have experience in voice presentation
- show ability of computer literacy and edit software
- delegates should demonstrate critical listening ability, confidence to approach people with a microphone; nose for news, awareness of journalism vocabulary

2. Short Course: Studio Skills Production

Description: This five (5) day course is designed for newcomers to navigate the studio and production workstations. This aims to equip the newcomer with vitals radio skills in vocal delivery, basic studio operation, field recording, sound editing and multi-track packaging.

Who it's for: Anyone who is starting off as a freelancer doing studio operation, short voice clips, basic editing and short packages at a Community Radio Station.

Exit Level Outline:

Voice presentation and microphone technique Operate field recorders for vox-pop and street interviews Edit sound Multi track packaging Basic operation of studio equipment

- · delegates must have experience in any form of presentation
- show ability of computer literacy
- delegates should have a strong desire to work in radio production
- delegates should demonstrate critical listening ability, confidence to approach people with a microphone; use both hands during studio work



Radio Production Programmes

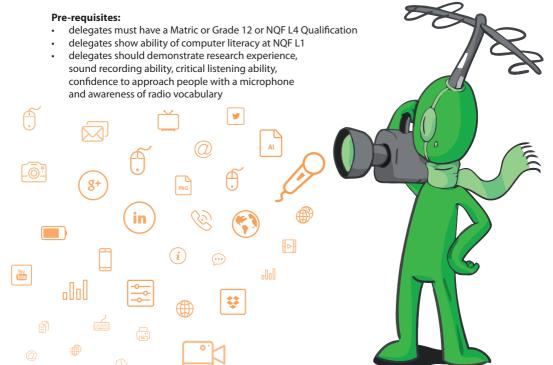
3. National Certificate: Radio Production

National Certificate: Radio Production (SAQA ID 62069 NQF Level 5 159 Minimum Credits) **Description:** This One Year Qualification aims to equip radio aspirants in technical and content creation for radio programmes across commercial, public and community service fields. Learners are enabled in the craft of sound management, script writing, sound editing, multi-track packaging, research and vocal delivery.

Who it's for: Anyone who seeks career as a radio content producer; technical and sound management producer; research and script writer; audio product producer and on-air presentation.

Exit Level Outline:

- · Operating within relevant legislative frameworks.
- Operating a variety of studio and field recording and production audio equipment.
- · Building resource networks relevant to radio productions.
- · Producing live and studio broadcasting.
- Generating and pitching ideas for programmes and items for transmission.
- · Researching content for radio broadcasts.
- · Scriptwriting a programme.
- Operating a variety of studio and field recording and production audio equipment.
- Producing live and studio programmes and items for transmission.
- Editing and mixing programmes and items for transmission.
- Presenting radio programmes/items (generate unit standard).
- Interview guests/panels/topic in live and or discussion format.



Film and Television Programmes

1. Short Course: Audio-visual Content Creation

Description: This 40-hour all-in-one course is designed for newcomers to cover the three main phases of production namely, Pre-production, Production and Post-production. The aim is to equip the newcomers with vital basic production skills, conceptualize and develop, plan, research, write, conduct interviews and make a short factual-reality audio-visual product using an iPad. Content is extracted form the existing qualification of the NQF Level 4 and 5.

Who it's for: Anyone who is starting off as a story-teller and keen to learn iPad productions, inboard camera and editing app. This is done following the industry film and television classical format and production legalities as to adhere to media ethics, dignity and privacy.

Exit Level Outline:

Basic planning and producing skills

Operate camera and achieve quality video with different shot-sizes and frames.

Mastering Sound techniques on set and on filed.

Writing voice-over narration links and record audio,

Using the editing app; edit clips on the timeline, use sound effects and music.

Normalize, master and export the final product

- · delegates must have experience in any form of story-telling
- show ability to research topics
- delegates should have a strong desire to conduct interviews
- · keenness to be technically equipped
- delegates should demonstrate critical listening ability, confidence to approach people and capture information, paying attention to details



2. Learnership:

SAQA ID 61450 - TITLE: Further Education and Training Certificate: Film and Television Production Operations - NQF Level 4 with 157 Minimum Credits.

Description: This a full programme composed of the three forms of studies namely, Core – Unit Standards, Fundamentals, and Electives. Although the programme is a level 4, film and television industry standards are followed to ensure candidates are gaining the necessary industry skills. The assessments are designed in such a way that allow the candidates to meet the required knowledge and hands-on practical experience in using the filming gear, sound accessories and editing software.

Who it's for: Anyone who has passed matric, showing interest in story-telling, producing and writing. The person may be keen to work in teams as the production channels are made of teams, not individuals to achieve the production goals.

Exit Level Outline:

- Fulfil specific roles within film and television production teams
- Delivering customer service with respect to all film or television production business
- Gathering and processing information for film or television production specialisations
- Putting together a production budget as per genre and length/duration of the production
- · Planning and producing the commissioned / licensed concept
- · Administering film or television production office procedures according to organisation standards.

- Basic computer literacy and typing skills
- Delegates must have experience in any form of story-telling
- Show ability to research topics and be keen to be technically equipped
- Delegates should have a strong desire to conduct interviews
- · Experience in voice presentation and speaking out



Film and Television Programmes

3. Learnership:

Learnership: SAQA ID 58394 - TITLE: National Certificate: Film and Television Production - NQF Level 5 with 122 Minimum Credits.

Description: This a full programme composed of the three forms of studies namely, Core – Unit Standards, Fundamentals, and Electives. It is at level 5, meaning the programme is highly practical in terms of producing different genres, formats and durations in application of the industry skills. The assessments are designed in such a way that allow the candidates to meet the required knowledge and hands-on practical experience in using the filming gear, sound accessories and editing software.

Who it's for: Anyone who has passed matric, may have some media background and show interest in story-telling, producing and writing. The person may be keen to work in teams as the production channels are made of teams, not individuals to achieve the production goals.

Exit Level Outline:

- Audio-visual awareness is displayed as well as the description of roles and responsibilities in film and television productions.
- Organise and manage information about film or television production activities according to specified requirements.
- Determine film or television resource requirements for specific production processes.
- · Identify resources including human resources, budget equipment, materials, tools systems, etc.
- Plan film or television production activities to meet given requirements.
- Assess film or television production processes against given quality requirements.
- Implement film or television production processes as directed within an area of specialisation.
- Control film or television operations according to specified business principles.

- delegates must have passed Matric or have the NQF L4 Qualification, which is equivalent to matric.
- · Communication and media back ground is advantageous
- Basic computer literacy and typic skills
- Delegates should demonstrate critical listening ability, confidence to approach people and capture information, paying attention to details





